Oklahoma Historical Society

Oklahoma Civil Rights Trail Grant Program

Application

I. Organization Information

A. Organization Name: _____

B. Organization Status:

    Municipal Government   County Government

    Tribal Government   Nonprofit Organization*

    *OK Secretary of State Filing Number: _____

C. Contact Information for Person Completing Application

Name: _____   Title: _____
Email: _____   Phone: _____
Mailing Address: _____

D. Organization's Authorizing Official (executive director, board member, etc.)

Name: _____   Title: _____
Email: _____   Phone: _____
Mailing Address: _____

E. Organization Description, Short – *Upload an Organization Description, Long, which includes, if applicable, existing programs, visitation, facilities, sources of financial support, participation of board members and total membership, past accomplishments to IV. Attachments)*

II. Grant Funding

A. Does your organization understand this grant program is reimbursement based?

Yes, and we have secured funds to cover us until reimbursed.

Yes, but we are still in the process of securing funds.

No, but we will secure the funds before the project begins.

No, and we will have no way to provide for costs until reimbursed.

III. Proposed Project

A. Project Name: _____

B. Total Project Cost: _____

C. Amount Requested: _____

D. Project Summary:

1. Potential Educational Impact:

Oklahoma Historical Society

2. Project Potential:

3. Public Access of Organization, Current:

4. Public Access to Project upon Completion:

5. Key Staff/Volunteers and Board Members

6. Strategic Plan – *If available. Note: The strategic plan is used to determine organizational readiness in evaluation.*

7. Proposed Timeline

8. Proposed Budget

Civil Rights Trail Grant Project Budget	
Budget Item	**Cost**
Materials	
Installation	
Personnel (salaries and wages for project-related personnel only)	
Subcontractors/Consultants	
Travel/Training	
Equipment	
Supplies	
Domain Registration/Website	
Other *	
*	
*	
*	
*	
*	
TOTAL	

Note: Indirect costs do not qualify for this grant

9. Project Sustainability Plan – *Required*

10. Method for Gauging Project Impact – *methods for gauging impact could be page views on a website, visit count at a site, membership numbers, etc.*

11. Photos – *If available*

12. Project Plans/Specs, Blueprints, Right-of-Way Permissions – *If available*

13. Community Support Letters - *If available*

14. Matching Share, amount and source, if applicable *(not required)*

IV. Signatures

To the best of my knowledge, all information included in this application is true and accurate. I am duly authorized to sign this document on behalf of the organization. If awarded a construction grant, I agree to post a sign stating that the project is being funded in part by the Oklahoma Historical Society through the Civil Rights Trail Grant. I also understand that the project must comply with The Secretary of the Interior's *Standards for the Treatment of Historic Properties (if applicable)*. I also understand that projects shall not begin until after the contract start date.

_____   _____
Signature of Applicant   Date

_____
Printed Name and Title

I, the undersigned, am an authorizing official of the grant applicant organization and I acknowledge and approve of this grant application.

_____   _____
Signature of Authorizing Official   Date

_____
Printed Name and Title

Attachments Upload

To send supporting files for your application, the digital files must be uploaded to a folder using your organization's Box.com, Dropbox.com, or Google Drive (these are the only approved services at this time) account with the link provided below along with a list of all documents included for download. If you have any questions about how to submit your application, please contact Bridget Lewis at bridget.lewis@history.ok.gov *or 405-521-4533.*

Supporting files may include, but not be limited to:

- Organization Description, Long
- Proposed Itemized Budget
- Project Sustainability Plan
- Photos
- Project Plans/Specs
- Blueprints
- Right-of-Way Permissions
- Community Support Letters
- Strategic Plan
- Additional Documentation or Continuations of Questions

Link to download project files:
(only Box.com, Dropbox.com, or Google Drive links will be accepted)

List of project files provided:

DON'T FORGET TO SAVE YOUR APPLICATION BEFORE SENDING